

## Corporate Information Security Policy Statement

BlazeClan understands and recognizes the importance of "information" to its business operations and hence is committed to provide its customers, stakeholders, business partners & employees a secure information processing environment. BlazeClan intends to achieve security of its information assets based on the three founding principles of Information Security - Confidentiality, Integrity & Availability. Optimum security will be accorded to information assets by classifying them based on their business value and risk exposure. BlazeClan thus will ensure the privacy of company, customer, stakeholder, business partner & employee information, by protecting it against unauthorized access, disclosure and/or loss. BlazeClan endeavours to continuously and proactively manage risk to its information at an acceptable level through the design, implementation and maintenance of an effective Information Security Management System (ISMS) that adopts industry best practices & standards. The ISMS so developed will comply with the requirements of the Indian government laws and regulatory requirements. The need for ISMS will be highlighted by encouraging and promoting information security awareness amongst the masses at BlazeClan.

It is the policy of BlazeClan to prohibit unauthorized access, disclosure, duplication, modification, diversion, destruction, loss, misuse, or theft of this information. In addition, it is the policy of BlazeClan to protect information belonging to third parties that has been entrusted to BlazeClan in a manner consistent with its sensitivity as well as in accordance with all applicable agreements.

The principles that shall be followed to secure the information are as follows:

- Securing of information based on the three founding principles of Information Security - Confidentiality, Integrity & Availability, to facilitate appropriate sharing of information across the organization
- Ensuring the privacy of Organization, customer, stakeholder, business partner & employee information by suitable protection of the information and its information processing infrastructure against threats, both internal and external
- Continuously and proactively monitoring and managing the risks based on the BlazeClan's risk appetite
- Maintaining an effective Information Security Management System (ISMS) which adopts leading industry standards and best practices to ensure the security of information by providing a framework of learning & innovation and by challenging existing practices and introducing new processes and practices
- Promoting awareness amongst customers, business partners, stakeholders and employees by sharing knowledge and responsibility
- Ensuring that all the government laws and regulatory requirements of Indian Acts are complied with
- Reviewing and aligning the Information Security Policy with BlazeClan's business objectives and communicate the changes (if any) to all concerned on a regular basis

The Security Policy will be reviewed independently once a year or earlier if circumstances require. It will be published and communicated to all employees and relevant external parties and any non-conformity will be addressed to ensure compliance.

  
CEO Name

Varoon Rajani

Date & Place

18 May 2017

**BLAZECLAN – ISMS Policy**

**DOCUMENT RELEASE NOTE**

This is to inform that BlazeClan has successfully establish and Implemented ISMS Standard as per ISO 27001:2013.

This Policy provides guidance on use and protection of information assets, applicable to all BlazeClan employees, suppliers and any other entities that has business relationship with BlazeClan.

Any revision to this document are maintained in document change control.

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The document should not be misused by the copyholder.



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PUNE

## **List of Policies**

Scope of Information Security Management System

ISMS Policy

Asset Classification & Handling Policy

Asset Disposal Policy

Acceptable Use Policy

Software Development Policy

Mobile Device Policy

Removable Device Policy

Access Control Policy

Password Policy

Teleworking/Work from Home Policy

Backup & Restoration Policy

Audit Logging and Monitoring Policy

Password Policy

Clear Desk and Clear Screen Policy

Disciplinary Policy

Risk Management Policy

Physical Security Policy

HR Security Policy

Cryptography & Key Management Policy

Outsourcing & 3rd Party Vendor Security Policy

Removable Device Policy

Anti-Malware and Anti-Virus Policy

Business Continuity Planning Policy

Disaster Recovery Policy

Change Management Policy

Capacity Management Policy

Website Security Policy

Technical Vulnerability Management Policy

Privileged Access Policy

Network Security Policy

Backup and Retention Policy

Legal & Compliance Policy

Information Transfer Policy

Incident Management Policy

System Acquisition and Development Policy

Capacity Management Policy

System Configuration Policy

Internal Audit Policy

Document Control Policy

Communication Policy



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